

**BROKEN ARROW PUBLIC GOLF AUTHORITY MEETING MINUTES**  
**April 24, 2003**

The Broken Arrow Public Gold Authority met at a regular meeting at City Hall on Thursday, April 24, 2003 at 7:30 a.m. Mr. Russell Peterson called the meeting to order.

Present:        Mr. Russell Peterson  
                 Mr. Mike Rampey  
                 Mr. Jeffery Scott  
                 Mr. John Herndon  
                 Mr. Jack Edwards

Absent:         Mr. Matt Brown

Staff Present:    Michael Kadlecik, City Manager  
                 Lois Beisiegel, Administrative Assistant  
                 Gary Blackford, Special Business Administrator  
                 Tom Caldwell, Finance Director  
                 Scott Esmond, Parks and Recreation Director  
                 April Parnell, Assistant City Attorney  
                 Lynn Blevins, Director of Golf  
                 Nancy Trevathan, Golf Course Superintendent

3.        The Authority considered the minutes of the regular meeting of March 27, 2003.

Motion by Scott, second by Herndon to approve the minutes of the regular meeting of March 27, 2003.

Aye: Scott, Edwards, Rampey, Herndon, Peterson  
Nay: None  
Motion carried.

4.        The Authority considered items from area Homeowner's Associations. A homeowner's representative from the Battle Creek area was present and stated the Homeowner's Associations of the Battle Creek community have formed a Master Homeowner's Association known as Battle Creek Property Owners' Association, which is comprised of one designated officer from each of the member associations. He stated the representatives will rotate through the BAPGA meetings. He also stated the problem of the high school kids parking in the neighborhood near the golf range has returned. He stated there were 16 cars from Union High School there last week and noted this is only a problem during the school golf season. City Manager Michael Kadlecik stated he and Director of Golf Lynn Blevins have been monitoring the problem and have decided that sending a letter to the school Principal and a copy to the Superintendent for each violation should take care of the problem.

5. The Authority considered acceptance of resignation of Tony Petrik from the Broken Arrow Public Golf Authority.

Motion by Herndon, second by Rampey to accept the resignation of Tony Petrik from the Broken Arrow Public Golf Authority.

Aye: Scott, Edwards, Rampey, Herndon, Peterson

Nay: None

Motion carried.

6. The Authority considered possible action on a proposal to transfer ownership of property located along a pond to adjacent homeowners. City Manager Michael Kadlecik introduced the item and noted there are more properties in the same circumstance, however this is the only property being considered today. Assistant City Attorney April Parnell stated this property is coming before the Authority today at the request of the builder due to the monies being held in escrow and the need to close out the escrow account. She also noted deeding the property to the homeowner will make golf course maintenance easier. Mr. Peterson inquired if there will be problems with complaints about the ponds flooding. Director of Golf Lynn Blevins stated this is a fence issue only and by deeding the property to the homeowner it eliminates the fencing requirement. Mr. Kadlecik stated the property will come to the waters edge.

Motion by Rampey, second by Scott to approve the transfer of ownership of real property located along the edge of the pond from BAPGA to the adjacent homeowners and to take whatever action necessary to act in the best interest of its Beneficiary, the City of Broken Arrow.

Aye: Scott, Edwards, Rampey, Herndon, Peterson

Nay: None

Motion carried.

7. The Authority considered the report from the Golf Course Superintendent. Nancy Trevathan, Superintendent, stated the rain last night helped and noted the greens are healing nicely after being deep-tine aerified. Mr. Peterson inquired if the insurance policy covers the kind of disaster a plane crash would cause. Mr. Blevins stated it will cover that kind of damage and noted there is also a business interruption policy which would cover a period of up to 6 months.

Motion by Herndon, second by Rampey to accept the report from the Golf Course Superintendent.

Aye: Scott, Edwards, Rampey, Herndon, Peterson

Nay: None

Motion carried.

8. The Authority considered the report from the Director of Golf. Director of Golf Lynn Blevins stated memberships are up so now they just need to keep the rounds up. He stated LaFortune will be competition once it is reopened and noted their pricing will be in the mid to upper \$30 range. He also noted LaFortune does not have a GPS system. Mr. Blevins stated in the recent Val-Pak Bailey Ranch issued the exact same coupon which Battle Creek had success with. Mr. Herndon inquired about the upcoming tournaments. Mr. Blevins stated the 5A Boys High School tournament is coming up soon and noted the Cadillac Tournament is moving along well with 80 entries so far out of the 120 expected.

Motion by Rampey, second by Scott to accept the report from the Director of Golf.

Aye: Scott, Edwards, Rampey, Herndon, Peterson  
Nay: None  
Motion carried.

9. The Authority considered possible approval of the Preliminary 2003-2004 Fiscal Year Financial Plan. Mr. Peterson gave some background on last years budget and noted this year they are just tinkering with the numbers and have not made any substantial changes. Mr. Kadlecik noted the major change in the Management Services Contract is due to the increase in health care costs and to allow addition money for salary increases for the maintenance workers to improve retention. He noted the course has been a training ground for maintenance workers who then move on to other employers. In response to an inquiry about capital outlay for equipment replacement Mr. Blevins stated he does not replace equipment if it still operates however, he continues to keep that money in the budget from year to year.

Motion by Herndon, second by Edwards to approve the preliminary BAPGA Fiscal Year 2003-2004 Financial Plan.

Aye: Scott, Edwards, Rampey, Herndon, Peterson  
Nay: None  
Motion carried.

10. The Authority considered possible action on Pro-Link GPS contract. Assistant City Attorney April Parnell stated she began drafting a letter however with proposals for equipment due next month she decided it would be better to do a letter next month in conjunction with the proposals. She stated there is no provision for giving notice and the contract expires on August 24, 2003. Ms. Parnell stated she will have a letter prepared for the next meeting.

11. The Authority considered approval of financial statements for March 2003.

Motion by Rampey, second by Scott to approve financial statements for March 2003.

Aye: Scott, Edwards, Rampey, Herndon, Peterson  
Nay: None

Motion carried.

12. The Authority considered approval of the Claims List for March 2003.

Motion by Scott, second by Herndon to approve the Claims List for March 2003.

Aye: Scott, Edwards, Rampey, Herndon, Peterson

Nay: None

Motion carried.

13. Under Other Business Mr. Peterson stated the meeting time was changed to 7:30 AM to accommodate Tony Petrik's schedule and suggested that the start time could be changed however the day should remain the same to accommodate the City's schedule. Mr. Kadlecik stated the historical meeting time is 8:00 AM. There was discussion on the possibility of changing the meeting time. Mr. Peterson suggested waiting until the City Council designee is appointed so as to accommodate their schedule.

14. The Authority considered adjournment.

Motion by Rampey, second by Edwards to adjourn.

Aye: Scott, Edwards, Rampey, Herndon, Peterson

Nay: None

Motion carried.

The meeting was adjourned.